

What's On at the GTA University Centre

July - October 2020

July 2020		
Name	Date & Time	Price
STEP Open Event (virtual)	2 July (12:00-14:00)	FREE
ICA International Diploma in Governance, Risk and Compliance (virtual)	Enrol by 6 July (9 months)	£3,550
Compliance CPD Series - National Risk Assessment (virtual)	7 July (12:30-13:30)	£45
Advanced Presentation Skills	7 July (09:00-17:00) 14, 21 & 28 July (12:00-14:00)	£495
STEP Advanced Certificate in Trust Administration and Accounts - Diploma Paper 3 (virtual)	Enrol by 10 July (6 months)	£1,625
Launch - MSc Corporate Governance / Graduate ICOSA	14 July (13:00-14:00)	FREE
Intermediate Investments	15 July (09:30-16:00)	£295
First Time Manager	15 July (09:00-16:45)	£295
The Advanced Manager	16 July (09:00-16:45)	£295
STEP Certificate in International Trust Management	Enrol by 17 July (6 months)	£1,575
STEP Advanced Certificate in Company Law and Practice - Diploma Paper 2 (virtual)	Enrol by 17 July (6 months)	£1,625
STEP Advanced Certificate in Trust Creation Law and Practice - Diploma Paper 1 (virtual)	Enrol by 31 July (6 months)	£1,625
August 2020		
ICA International Advanced Certificate in Anti Money Laundering (virtual)	Enrol by 3 August (6 months)	£1,775
September 2020		
Speed Writing	7 September (09:30-16:00)	£295
Prevention of Fraud in Financial Services Businesses (including Cybercrime)	8 September (10:00-12:00)	£150
Annual Requirements of a Guernsey Company	8 September (12:30-14:00)	£125
The Exceptional PA	8 September (09:30-16:00)	£295
Preparing for a GFSC Visit	9 September (09:00-12:00)	£195
Administrator Workshop	9 and 10 September (09:30-16:00)	£450
Minute Taking Masterclass	10 September (09:00-12:30)	£195
Compliance CPD Series - Data Protection - Creating a Compliance Culture	10 September (12:30-13:30)	£45
How to Chair Excellent Meetings	11 September (09:30-12:30)	£195
MSc Corporate Governance/Graduate ICOSA - Fast-Track	Starts 11 September (18 months)	£8,000
Personal Effectiveness	16 September (09:00-16:45)	£295
An Introduction to Compliance	16 September (09:00-12:30)	£195
Reviewing Financial Statements for Trust Professionals	16 September (09:00-11:00)	£150
Reviewing Financial Statements for Fund Professionals	16 September (11:30-13:30)	£150
Responsibilities of a Guernsey Director	17 September (09:00-12:30)	£195

September 2020 (continued)		
Trust and Company Bookkeeping - Level 1	17 September (09:00-17:00)	£295
ILM Level 3 Award in Leadership and Management	18, 25 September and 2, 9, 16 October (09:00-13:00)	£895
IoD Accelerated Certificate in Company Direction	21-25 September (08:30-19:00) 26 September (08:30-13:00)	£6,050
Effective and Assertive Communication	22 September (09:00-17:00)	£295
Principles of Tax	23 September (09:00-17:00)	£295
The Guernsey MLRO/MLCO (Masterclass)	24 September (09:00-13:00)	£195
Change Management Foundation and Practitioner	28 September - 2 October (09:00-17:00)	£1,499
Change Management Foundation	28-30 September (09:00-17:00)	£1,099
Advanced Private Equity Administration	28 September (09:00-17:00)	£295
Islamic Finance	29 September (09:00-12:30)	£195
HR Forum - In Their Shoes - Building a Stronger Team	29 September (12:30-13:30)	FREE

October 2020		
Corporate Governance	1 October (09:00-13:00)	£195
Change Management Practitioner Upgrade	1-2 October (09:00-17:00)	£1,099
Introduction to Economic Substance Requirements	1 October (09:00-10:30)	£99
Introduction to Project Management	5 October (09:00-17:00)	£275
How to Read a Set of Accounts	6 October (09:30-16:00)	£295
Accuracy and Attention to Detail - Level 1	6 October (09:00-16:30)	£295
Compliance CPD Series - Family Office Compliance Risks and Responsibilities	6 October (12:30-13:30)	£45
Advanced Tax	7 October (09:00-13:00)	£195
The Role of the Company Secretary	7 October (09:30-16:00)	£295
Trust and Company Bookkeeping - Level 2	8 October (09:00-17:00)	£295
Effective Change Management	8 October (09:00-17:00)	£295
Introduction to Company Law and Administration	13 October (09:30-16:00)	£295
Fund Overview Level 1	13 October (09:00-17:00)	£295
Advanced Property Fund Administration	14 October (09:00-17:00)	£295
Introduction to Green Finance	15 October (09:00-12:30)	£195
Guernsey Protection of Investors and Conduct of Business Training	19 October (09:00-12:00)	£195
Corporate Actions	20 October (09:00-11:00)	£150
Introduction to Trust Law and Administration	20 October (09:30-16:00)	£295
The Financial Resources Requirements Rules for Fiduciary Businesses - Understanding the Calculation	21 October (09:00-11:00)	£150
Capital Adequacy Rules for Investment Business, General Partners, Investment Managers & Designated Managers	21 October (11:30-14:00)	£150
Compliance CPD Series - Whistleblowing Fundamentals	23 October (13:00-14:00)	£45
Accounting Refresher - FRS102 - Are you getting it right?	27 October (09:00-13:00)	£195
Control and Oversight Relationships	28 October (09:00-13:00)	£195